



CGIAR EiB Platform
EiB Platform Steering Committee Meeting
Agenda

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| Date: Tuesday, December 4 th , 2018 | Time: 7:00am-8:030am (Mexico City Time) | Location: Zoom/Michael's Office |
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1. Welcome, Jackie Hughes (Chair)
 2. General EiB Update, Michael Quinn
 3. Feedback from the current Steering Committee on governance, processes and activities of EiB
 4. Budget (Income and Expenditure), Michael Quinn
 5. Draft TORs for Steering Committee, Michael Quinn
 6. AOB
- Action Item from September 2017 Meeting-Review CRPs survey feedback on remuneration of external participants. Brenda Bautista



CGIAR EiB Excellence in Breeding Platform
EiB Platform Steering Committee Meeting
MINUTES
04 December 2018
Zoom

In Attendance: Jacqueline Hughes (Chair), Michael Friedmann, Dirk Jan De Koning, Monica Menz, Marianne Bänziger, Michael Quinn, Brenda Bautista

Minutes Prepared by: Brenda Bautista

| # | Action Item | Deadline | Responsible |
|---|--|------------------|---------------|
| 1 | Steering Committee Members to approve final edits of the TORs. | December 8, 2018 | Michael Quinn |

1. General Update

- A general update of the new staff hired and pending positions to be hire was presented.

2. Feedback from the Current Steering Committee on EiB's Governance, Processes, and Activities

- The Committee agreed that in future years it should meet at least twice a year.

3. Budget (Income and Expenditure)

- A detailed presentation was given on the Platform's W1/W2 expenditures.

4. Draft TORs (updated version) for Steering Committee

- Draft TORs were presented and reviewed by the Steering Committee.

Action (s): Steering Committee Members to approve final edits of the TORs (Michael Quinn will send via email).