



**CGIAR EiB Platform
EiB Platform Steering Committee Meeting
Agenda**

Date: Monday, April 1 st , 2019	Time: 7:00am-8:30am (Mexico City Time)	Location: Zoom/ Marianne's Office
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7:00 am-7:15 am

Welcome, Jackie Hughes (Chair)

7:15 am-7:45 am

Review TORs and Q & A for New Members, Michael Quinn

- Expanded PSC and expectations (ToRs): questions and clarifications

7:45 am-8:15 am

General EiB Update, Michael Quinn

- Overview of EiB staff and their expertise
- EiB focus for 2019; questions and clarifications; feedback by centers
- EiB role as custodians of GIZ (and possibly other funder) investment in CtEH
- Contributors meeting Nov 2019: dates and seeking contributions to agenda

8:15 am -8:30 am

AOB

- Set next PSC meeting



CGIAR EiB Excellence in Breeding Platform
EiB Platform Steering Committee Meeting
MINUTES
April 1st, 2019
Zoom

In Attendance: Jacqueline Hughes (Chair), Michael Friedmann, Dirk Jan De Koning, Monica Menz, Marianne Bänziger, Etienne Duveiller, Hugo Campos, Michael Baum, Prasad Hendre, Jan Debaene, Robert Asiedu, Chris Jones, DJ De-Koning, Michael Quinn, Brenda Bautista

Apologies: Joe Tohme

Minutes Prepared By: Brenda Bautista

#	Action Item	Deadline	Responsible
1	Organize a meeting with Genebank/ Big Data Platforms to find ways to communicate EiB's key areas of focus and possibly work cross-Platform.	May 2019	Michael Quinn
2	Meet with Livestock, Fish, and Trees to find a better way to bring value to non-crop species.	May 2019	Michael Quinn
3	Send a Doodle Poll to organize the next PSC.	April 8, 2019	Brenda Bautista

1. Introductions

- All those present introduced themselves; the PSC was expanded to include representation from each CGIAR center.

2. Review TORs and Q & A for New Members

- The updated TORs were presented, Duties/Meetings sections were primarily discussed.
- It was suggested and agreed that the EiB would meet with the Genebank/Big Data Platforms to find ways to communicate its key areas of focus and possibly work cross-Platform.
- Membership of the EiB was reconfirmed to include DDGs or DDG representatives from each of the CGIAR Centers. If the DDGs/DDG representatives are unable to attend an EiB they should assign on a temporary basis a general representative.

Action (s): Michael Quinn to organize a meeting with Genebank/ Big Data Platforms to find ways to communicate EiB's key areas of focus and possibly work cross-Platform.

3. General EiB Update

- An overview of EiB staff and their expertise was presented.
 - a. Additional information was requested and presented regarding the recently hired Module 2 Specialist- Eduardo Covarrubias. Eduardo is currently working as a Hybrid wheat lead at BASF Agricultural Solutions, Belgium and has experience in bioinformatics and quantitative genetics.
- EiB focus for 2019.
 - a. The importance of the EiB focusing on the fundamentals was discussed.
 - b. The evolving role of the EiB was mentioned- the EiB was first envisioned to provide access to tools, services, and the know-how and today in addition to providing tools/services it is leading, coordinating, and supporting the CGIAR's response to CtEH Initiative.
 - c. Internally the EiB is working on becoming less modular and working more holistically as one Platform.

- Ways of how the Steering Committee could provide best value to the Platform were discussed- feedback is fundamental. Developing a master plan/knowing the structure of the team and meeting more regularly the EiB would gain more value from the Steering Committee Member's expertise.
- EiB role as custodians of GIZ investment in CtEH.
 - a. The role of the EiB was defined as responsible for collating all the Improvement Plans and developing a plan of action for high-level priorities (pipeline).
 - b. In term of funding priorities for funders it was mentioned funders would like to work more collectively and not so much as independent donors.
 - c. It was discussed that the Steering Committee would play a central role in ensuring transparency and equity.
- Contributors meeting Nov 2019
 - a. The contributors meeting will be held November 5-7, 2019, a PSC meeting is planned to be held before, during, or after the Contributor's meeting.
 - b. It was addressed that the EiB needs to find ways to bring value Livestock, Fish, and Trees (other non-crop species).

Action(s): Michael Quinn to meet with Livestock, Fish, and Trees to find a better way to bring value to non-crop species.

4. Other:

- Doodle Poll will be sent out to organize a PSC in the next two months.
- Additional discussion on GIZ investment and the Expert Advisory Group will move to the next PSC meeting.

Action (s): Brenda to send a Doodle Poll to organize the next PSC in two months.